



**SCHOOL DISTRICT OF GLENWOOD CITY
SUPPORT STAFF AND SUBSTITUTE APPLICATION**

Return to: School District of Glenwood City
850 Maple Street; Glenwood City, WI 54013

Applicant Name: _____ Date: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____ Social Security No _____

Position Desired: _____

Elementary School Attended: _____

High School Attended: _____
(Name) (Years)

College Attended: _____
(Name) (Years)

Vocational Training: _____
(Describe)

List the types of skills you possess for the position for which you are applying: _____

PROFESSIONAL HISTORY: List ALL current and former employers in chronological order, most recent first.

If you need additional space, please attach a piece of paper and continue your employment history.

Employer Name	<i>Contact Name</i>	<i>Start Date</i>	<i>End Date</i>	<i>Phone</i>	<i>May we contact?</i>
<i>Position:</i>	<i>Reason for Leaving:</i>				<i>Y N</i>
Employer Name	<i>Contact Name</i>	<i>Start Date</i>	<i>End Date</i>	<i>Phone</i>	<i>May we contact?</i>
<i>Position:</i>	<i>Reason for Leaving:</i>				<i>Y N</i>
Employer Name	<i>Contact Name</i>	<i>Start Date</i>	<i>End Date</i>	<i>Phone</i>	<i>May we contact?</i>
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Employer Name	<i>Contact Name</i>	<i>Start Date</i>	<i>End Date</i>	<i>Phone</i>	<i>May we contact?</i>
<i>Position:</i>	<i>Reason for Leaving:</i>				<i>Y N</i>

PERSONAL REFERENCES: Please list three personal references

Contact Name:				Phone:			
Relationship:				Years Known:			
Address:							
	Street		City		State		Zip

Contact Name:				Phone:			
Relationship:				Years Known:			
Address:							
	Street		City		State		Zip

Contact Name:				Phone:			
Relationship:				Years Known:			
Address:							
	Street		City		State		Zip

SUPPLEMENTAL INFORMATION—PERSONAL STATEMENT: What else would you like to tell us about your qualifications for this job?

Is there a criminal charge, felony or misdemeanor, currently pending against you, which would substantially relate to the position you are applying for with the district? ___Yes ___No. If "yes", please give a brief description of the pending charge. _____

Have you ever been convicted of a crime, felony or misdemeanor, which would substantially relate to the position you are applying for with the District or which would affect your ability to be bonded? ___Yes ___No. If yes, please give a brief explanatory statement.

Conviction of a crime or arrest is not an automatic bar to employment. The District will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

ACCEPTANCE, RETENTION OR REVIEW OF THIS APPLICATION FOR EMPLOYMENT BY THE DISTRICT DOES NOT GUARANTEE THAT AN APPLICANT WILL BE OFFERED A JOB. ANY MISREPRESENTATION OR WILLFULL OMISSION OF FACTS BY THE APPLICANT ON THIS APPLICATION WILL CONSTITUTE SUFFICIENT CAUSE TO DISQUALIFY THE APPLICANT OR TERMINATE THE APPLICANT'S EMPLOYMENT.

I certify that all information contained in this application is correct and accurate, and I hereby authorize the District to conduct work history and personal reference inquiries to determine my acceptability for employment.

Applicant Signature	Date
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School District of Glenwood City does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment. Inquiries about Title IX may be referred to the School District of Glenwood City Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. School District of Glenwood City Title IX Coordinator is: Ms. Erin Spaeth, Director of Student Services, 850 Maple Street, Glenwood City, WI 54013, erin.spaeth@gcsd.k12.wi.us, 715.265.4757